

Christ Church Vestry Meeting minutes

November 21, 2016

Present: Pastor Anna Doherty, Sr. Warden Catherine Harrington, Jr Warden James Elam, Treasurer David Waletzko, Mike Johnson, Teresa Shaw, Laura Niederhofer, Nancy Thompson, Louis Egwim, Jane Pederson, Jenny Burke, Vestry Clerk Philip Vander Haar

Absent: Matt Stiles, Wayne Jarvis

Called to order at 7:00 PM

Opening Prayer - Anna Doherty

Safety & Emergency Procedures – Randy Pastorius provided the Vestry with an update on the work he has been doing to establish safety and emergency procedures for the parish. He participated in a Diocesan workshop that was conducted by Rev. Randy W. Johnson. Randy would like to have Rev. Johnson come and talk to an adult education session. Randy will look into whether Rev. Johnson is available.

Approval of October Vestry minutes -

Minutes were approved.

Approval of Agenda -

Agenda was approved unchanged.

Financial Report -

Dave Waletzko reported that the finances are looking good. So far 2017 stewardship is looking very good. Currently we have \$231,372 pledged from 62 pledging units. There are 37 pledging units from 2016 that we have not yet heard from. Last year at this time we had 53 pledges for \$188,300

Rector's Report -

We need to hire a nursery attendant since Pat Merrit is retiring from that position. Additionally, we need to replace one of the paid Kids Klub staff members who has resigned.

Chris Falteisek wants to do a series of concerts. Hopefully, four concerts during the year. He would like about \$1,000 to be allocated in the budget. However, he expects that free will offerings would defray most of the costs. Chris is confident that people will support it. We had 81 people for the organ concert.

The Vestry discussed the idea. Among the comments were:

- We should set some goals for what we want to accomplish with each concert so we can judge the success. It isn't just an issue of bringing in new members but of more outreach to the community in general.
- It may be difficult to attribute why a new member came and track it back to an event. We also want to do a better job of advertising and that may cost money as well.
- Our sanctuary has a combination of grandness yet the church is small enough to be warm

and welcoming

Mike Johnson moved that we plan for four concerts and that we should establish goals and evaluation criteria. The motion was seconded by Jenny Burke and carried by the Vestry. Pastor Anna will inform Chris.

Louis Egwim asked if we were still planning to do some remodeling of the choir loft. The response was that this was planned for a second phase that would require additional funds to be raised.

Pastor Anna reported on a group that wants to do a bible study for the Indian (South Asian) community. While she likes the idea of people using the church she would like to know more about the group first. Pastor Anna will invite them to come and present their program at our December meeting

The church secretary, Linda Deaver, is scheduled for 18 hours a week, but has been working more. The Vestry pointed out that she must be paid for the time that she actually works and that it supports her working 20 hours per week when necessary.

Sr. Warden's Report -

Catherine Harrington reported that Sue Bertrand has agreed to be the nominee for Junior Warden. Pat Jennings, Kristen Wilson and Rob Keech agreed to stand for the Vestry.

The Annual Meeting is January 22nd. We will want reports from the committees. They should be ready by the end of the 1st week of January.

Jr. Warden's Report -

James Elam reviewed the New Member Committee material supplied by Wayne Jarvis. One particular item is participation in the Woodbury Area Community Expo. Laura Niederhofer said that it was already filled up for this spring and that next year we need to sign up early.

Laura reviewed a prototype of the letter that we would send out to people who have newly moved to Woodbury. There was general discussion on how to improve the write up and what we should say about ourselves.

Consent Agenda -

Consent agenda was available for review.

Finance & Legal

Mike Johnson reviewed the packet of facility use documents. These have already been in use. They have just been organized and edited where appropriate but were not fundamentally changed. The updated documents have been approved by Finance & Legal Committee as well as Pierre LePere.

We should have these forms available on the church computer. We should also add Pastor

Anna or the Wardens as the final approvers. We want to make sure the use of the church is consistent with our policy.

Laure moved that we approve the documents. Louis seconded the motion. The Vestry approved the motion with the addition of the signatures of Anna or the Wardens.

Mike reported that progress has been made with the new signs. The signs have been approved and are on order. The proposed signs were reviewed and approved by the Vestry at the previous meeting. We have available funding from St. Mary's guild as well as parishioner donations.

Our internet is very slow and we need to investigate finding a better service. The slow speed is making it difficult for the office to conduct business. Pierre is investigating options.

Old Business

No old business.

New Business

The question was raised as to what the next steps were on the Safety & Emergency procedures. Catherine and Anna will meet with Randy to put together a committee.

Catherine reported that we should plan on a relatively short meeting for December with a social time for the final meeting of this Vestry (it was later noted that this Vestry will meet again in January).

We need to get the budget approved and the bylaws approved for the annual meeting. Mike reports that there is more discussion needed with the Diocese on the point of ownership of the church.

Recap of Decisions and tasks assigned and items tabled

- Pastor Anna will update Chris on the approval of series of four concerts.
- Pastor Anna will contact the group that was interested in holding a bible study and ask them to send someone to discuss this with the Vestry at our next meeting.
- Catherine and Pastor Anna will follow up with Randy about next steps on developing Safety & Emergency procedures.
- There were no parking lot issues.

Closing Prayer - 9:07, Anna