

Minutes of Special Vestry Meeting
Monday, June 29, 2015
Christ Episcopal Church
Woodbury, Minnesota

The meeting was called to order at 7:03 pm by Senior Warden Dan Shoemaker.

Present: Senior Warden Dan Shoemaker; Junior Warden Catherine Harrington; Treasurer David Waletzko; elected vestry members James Elam, Mary Lee Isely, Jenny Burke, Jane Pederson, Nancy Thompson, Randy Pastorius, Clerk Michelle Rebholz

Absent: Rector Ernie Ashcroft; elected vestry members Matt Stiles, Laura Niederhofer, Sue Vold

Rector Search Committee: Dan read off the names of potential candidates for the search committee.

Vestry members then discussed the primary responsibilities of the search committee members, and generally came up with the following list:

Primary Responsibilities of Search Committee Members:

6-12 month time commitment

Available for 1-2 meetings per month, minimum

Willingness to travel

Collaboration in preparing reports to vestry

Arranging and conducting interviews

Performing due diligence (for example, checking references)

Screening resumes

Flexibility in terms of fleshing out division of responsibilities with Diocese (that is, learning what responsibilities the Diocese has during this process)

Other factors that were discussed: the search committee members should have different skillsets and use them during the process; the vestry would talk to the final candidates, and may drop in to the candidate's home parish to hear them give a sermon.

After discussion, the vestry agreed on a list of nine (9) candidates and two (2) backups to approach for the search committee.

First Candidate for Transitional Priest: Dan was given a name and resume from the Diocese. Dan and Catherine have spoken to the candidate's previous parish where he served. Dan will contact the Diocese to set up an interview with him, possibly on Monday, July 6.

Ernie's Retirement Gift and Party: \$1,100 has been raised to date and people are in place to work on the party. Catherine will check with Janeen to see if information on the party is firmed up enough for an announcement in the Good News.

Adjournment: Dan adjourned the meeting at 8:31 pm.